

**TRI-COUNTIES REGIONAL CENTER**

**TCADD Board Meeting**

**DATE: July 13, 2012**

**MINUTES**

**TCADD President:** Robyn Adkins **In Attendance:**, Michael Kaszycki, Marge Younce, Mani Gaur, Robyn Adkins, Shane Hanna, Shanti Nadiminti, Rachel Huff, Donna Moore, Meredith Catalini, Casey Hamlin, Omar Noorzad, Frank Bush, Lorna Owens, Dominic Namnath, Pat Forgey, Michael Nagel, Cathy Berry **Absent:** Steven Kresco, Bob Cobbs

ITEM	DISCUSSION	TASK	RESPONSIBLE PARTY DUE DATE
<b>Call to Order, Ground Rules, Introduction</b>	Meeting called to order at 6:07pm, by Robyn Adkins, TCADD Board President. Introductions were made.		
<b>Public Comment</b>	No public comment was presented.		
<b>Approval of Consent Calendar</b>	After reviewing the TCADD Board minutes from June 2012, as well as the agenda for July 13, 2012, a motion was made to approve the consent calendar. M/S/C		
<b>Board Bylaws Review</b>	Shane Hanna, TCADD Board Vice-President, read a portion of the TCADD bylaws.		
<b>Action Items</b>  <u>Service Policies</u> <i>Service Policy 13401 - HIV, AIDS and other Communicable Disease</i>  <i>Service Policy 15201 - Monitoring Quality of Supports and/or Services</i>  <i>Service Policy 8101 - Coordination of Early Intervention Services</i>  <i>Service Policy 8201 - Early Intervention Supports, Services and Programs</i>	<u>Service Policies</u> Frank Bush, Director of Services and Supports, presented the TCADD Board Service Policies listed below, for approval by the Board. Each Board member received copies of the proposed changes to the policies for review earlier in the week. <ul style="list-style-type: none"> <li>• Service Policy 8101 - Coordination of Early Intervention Services</li> <li>• Service Policy 8201 - Early Intervention Supports, Services and Programs</li> <li>• Service Policy 13401 - HIV, AIDS and other Communicable Diseases</li> <li>• Service Policy 15201 - Monitoring Quality of Supports and/or Services</li> </ul> Board members discussed the changes to each policy. A motion was made to accept the policies with the changes, as proposed. M/S/C A copy of the policies is on file in the TCRC Executive Office.  <u>Resolution to Approve Line of Credit</u> - Lorna Owens, CFO, presented the <i>Resolution to Approve Line of Credit</i> to the TCADD Board for approval. The approval of this resolution will allow TCRC to access funds through a line of credit to support ongoing Operational and Purchase of Service payments during the State of California budget process for FY12/13 and at times when cash is delayed from the State. M/S/C A copy of the resolution is on file in the TCRC Executive Office.		

	<p><u>SB 946 – Autism Health Insurance Bill - TCRC Co-Pay Policy</u> – Frank Bush, Director of Services and Supports, along with Dr Omar Noorzad, Executive Director, discussed the recent passing of SB 946, also known as the <i>Autism Health Insurance Bill</i>. Almost 1,000 letters were sent to families who will be affected by these changes. Also, TCRC presented a series of training events, held in each of the TCRC offices. Nearly 400 people participated in the training. Mr Bush introduced Service Policy and Guidelines 10601 for Board approval.</p> <p>Dr Omar Noorzad, Executive Director, advised that TCRC would like to pay family insurance co-payments, with a cap at \$45 per co-payment to ensure cost-effectiveness. This cap was determined using Code 620 median rate minus a 15% administrative overhead. Following discussion, a motion was made to approve TCADD Service Policy and Guidelines 10601. M/S/C</p> <p>Additional information about <a href="#">SB946 and Service Policy and Guidelines 10601</a> can be found on the TCRC website.</p>		
<p><b>Executive Director’s Report</b> <b>Omar Noorzad, PhD</b></p>	<p>Dr Noorzad presented the July 2012 Executive Director’s Report to the TCADD Board. Dr Noorzad advised the Board that Governor Brown signed the California State Budget on time, and although the Governor made several line-item vetoes, no changes were made to the developmental services budget. The budget seeks to implement \$8 billion in cuts and savings.</p> <p>The developmental services budget is comprised of approximately \$200 million in reductions and savings Dr Noorzad noted that the regional centers will be implementing AB1472, the Trailer Bill that implements the budget bill.</p> <p>Dr Noorzad also addressed the progress made in SLS Guidelines Implementation Plan. Dr Noorzad reported that no one has been dropped from SLS due to changes in the SLS guidelines and no one who has been newly interested in SLS has been turned away due to any disqualifying criteria TCRC continues to work with providers to assist them in implementing the changes mandated by law. To date there have not been any fair hearings filed against TCRC in SLS, nor has TCRC had to issue any Notices of Action pertaining to SLS.</p> <p>TCRC has been working with other regional centers through <i>The Way Forward</i> initiative, to address the myriad alterations to the regional center system that have resulted from TBL requirements and budget reductions since 2009. The group is developing a white paper to respond to the changes in the most positive and pro-active manner possible, and will incorporate the feedback from stakeholder focus groups in the near future.</p> <p>The New Day Conference will take place in September 2012, and several TCADD Board members</p>		

	<p>and TCRC staff will attend. The conference sessions will focus on employment issues and other important topics that have been identified by stakeholders. To allow Board members and staff to participate in this important event, Dr Noorzad proposed that the regular committee meetings that were scheduled for Tuesday, September 18, 2012, be changed to the following Tuesday, September 25, 2012. Board members approved this change.</p> <p>Dr Noorzad also advised that the Oxnard Town Hall meeting was changed from Wednesday, September 19, 2012, to Wednesday, September 12, 2012, for the same reason.</p> <p>Dr Noorzad's <a href="#"><i>Executive Director's Report to the TCADD Board July 13 2012</i></a>, is posted on the TCRC website.</p>		
<p><b>Management Report</b> Lorna Owens, CFO</p>	<p>Lorna Owens, CFO, distributed the TCRC Management Report for July 2012.</p> <p>The POS budget (non-CPP) for FY 11/12 was increased to \$182.3 million, per the sixth allocation (C-6) from DDS in June. TCRC received an adjustment in funding for case transfers of \$46,569.</p> <p>Projected POS expenditures for FY 11/12 per this month's projection are expected to be between \$185 and \$185.6 million. The current projected deficit has been reduced to approximately \$2.7 to \$3.3 million.</p> <p>The projected annual expenditures for this month decreased over the prior month by approximately \$673,000 to \$963,000 due to decreasing expenditure trends and likely savings from Trailer Bill implementation. TCRC anticipates that DDS will provide additional POS funding in a future allocation to resolve the deficit.</p> <p>For CPP POS, TCRC received an additional \$217,996 for current year placements in the C-6 allocation. We expect the allocation for CPP to be sufficient, with a remaining small surplus for FY 11/12.</p> <p>TCRC has expended \$164.9 million in non-CPP POS through May for an average of approximately \$15 million per month for the fiscal year. This reflects almost a 1% decrease over FY 10/11 for all POS expenditures (CPP and non-CPP) for the same period, however there are late billings outstanding.</p> <p>Cost saving measures from FY 10/11 have continued in Operations in FY 11/12. Vacant service coordinator positions have been filled and six new service coordinators were added to accommodate growth in caseloads. Year end obligations in Operations were met by June 30, 2012.</p>		

<p><b>ARCA Report</b> Rachel Huff, TCADD Board Secretary, ARCA Delegate</p>	<p>Rachel Huff, TCADD Board Secretary and ARCA Board Delegate, provided an ARCA update for the Board. Ms Huff noted that the ARCA Board members recently met and discussed the state budget, TBL issues, and Autism insurance. Additionally, new ARCA BOD officers were elected for FY 12/13.</p>		
<p><b>Strategic Plan Report</b> Robyn Adkins, TCADD Board President</p>	<p>Robyn Adkins, TCADD Board President, provided the Board with an update about the development of the <i>TCRC Strategic Plan 2012 – 2014</i>. She advised the Board that they would soon be asked to review the plan, and be prepared to discuss the plan at the TCADD Board meeting on September 7, 2012.</p>		
<p><b>Committee Meetings</b></p>	<ul style="list-style-type: none"> <li>• Vendor Advisory – Thursday, September 6, 2012(M Catalini / J White, Co-Chairs)</li> <li>• Services and Supports – Tuesday, September 25, 2012 ( , Co-Chairs)</li> <li>• Government and Community Relations – Thursday, September 13, 2012 ( , Chair)</li> <li>• Board Development – Tuesday, September 25, 2012 (R Huff, Chair)</li> <li>• Administrative – Tuesday, September 25, 2012 (S Hanna, Chair)</li> <li>• People’s Advisory – Wednesday, September 19, 2012 (T Farrar / S Bremer, Co-Chairs)</li> <li>• Executive – Tuesday, September 25, 2012 (R Adkins, Chair)</li> </ul>		
<p><b>Adjournment</b></p>	<p>Meeting was adjourned at 7:53pm.</p>		

**NEXT BOARD MEETING: 6:00pm, Friday, September 7, 2012  
TCRC Annex - 505 E Montecito St – Santa Barbara**